**FACULTY OF FOOD TECHNOLOGY**

AGRICULTURAL UNIVERSITY H. KOŁŁĄTAJA in KRAKOW

Ul. Balicka 122, 30-149 Kraków

Main field

…………………………………………………………………………………………

**Traineeship Journal**

implemented in the period (from – to) ………………………………………………….

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| --- | --- | --- |
|  |  |  |
| Name of the institution accepting the internship |  | First name and last name  Company Internship Supervisor |

..……………………………………..……………………………………..

Student's name and surname

……………………………………………

Student's ID number

……………………………………………

Academic year

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Weekly internship progress sheet[[1]](#footnote-1)** | **Date from:** |  | **to:** |  |
|  |  | dd.mm.yyyy |  | dd.mm.yyyy |

|  |  |  |  |
| --- | --- | --- | --- |
| Name of the institution: |  | Student's name and surname: |  |

|  |  |  |
| --- | --- | --- |
| **Date**  **(dd.mm.yyyy)** | **Number of working hours** | **Specification of professional tasks performed. Student's comments, observations and conclusions**  **regarding the tasks performed.** |
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|  |
| Signature of the Company Internship Supervisor |

**Opinion of the Company Internship Supervisor on the course of the Student's internship**

**…………………………………………………………………………** Student's name and surname

**taking into account the learning outcomes planned for internships in the study program**

SKILLS – the student is able to:

• prepare appropriate documents related to the internship

• in consultation with the internship supervisor, plan and implement tasks related to the internship topic

• search, select and apply appropriate methods, materials and information needed to carry out tasks in the institution where he/she practices, is able to predict the effects of undertaken actions

• apply occupational health and safety rules and good practices in the receiving institution

SOCIAL COMPETENCES – the student is ready to:

• demonstrating responsibility for one's own work and that of others,

• fulfilling the need for continuous education and personal development, is aware of the level of one's knowledge and skills.

• relating appropriately to people with whom he has contact during work, respecting the principles of professional ethics and data confidentiality.

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Date Signature of the Company Internship Supervisor

1. The size of the table and the number of pages should be adjusted to the amount of text and the duration of the practice [↑](#footnote-ref-1)